



Close of Service Travel

Who is eligible for close of service travel assistance?

VISTA members ending service on or after June 1, 2012 who received relocation assistance at the start of service for relocating 50 miles or more from their HOR (or permanent address) to a new residence at their service site.

What is the Relocation Travel Allowance?

The Relocation Travel Allowance is based on direct mileage between your service site and HOR. This allowance, up to \$1,000, regardless of the mode of transportation used, includes:

- A relocation mileage rate set by the VISTA program and tied to [U.S. General Services Relocation Rate](#)
- A shipping rate for shipment of personal belongings set by the VISTA program (10 cents per mile)

	Relocation Rate	Shipping Rate	Total Relocation Travel Allowance
Example	\$0.24/mile	\$0.10/mile	\$0.34/mile

Receipts are not required to collect this allowance.

How am I reimbursed for my travel expenses?

The VISTA Member Support Unit (VMSU) will send a close of service travel voucher to you through the Member Portal, [My.AmeriCorps.gov](#). You must print this form, sign it, and return it to the VMSU. After receipt of your voucher, the VMSU will electronically transfer your allowance to your bank account through the US Treasury within eight weeks.

If you do not receive your reimbursement within this timeframe, please contact the VMSU.

How do I travel from my service site to my home of record (HOR)?

You are responsible for arranging your own travel from your service site to your HOR. The mode of travel is up to you. You may travel on any date after your final day of service. The VISTA program does not purchase travel at the end of service.

How do I contact the VISTA Member Support Unit?

- By phone: Dial the National Service Hotline at 800-942-2677 and select the option for the VISTA Member Support Unit.
- Online: Submit your question using a web form at <https://questions.nationalservice.gov/app/ask>.